



Duhun Rural Municipality
Office Of Rural Municipal Executive
Published Date 2077/05/20

NOTICE FOR QUOTATION

FOR

Digitization services of vital events Registration Application form

EMPLOYER: Duhun Rural Municipality Hikila Darchula

Project: Strengthening Systems for Social protection and Civil Registration (SSSPCR) in Department of National ID and civil Registration

Type of procurement: Non-consulting services

Title: Digitization services of vital event Registration Information form

IDA Credit No.: 5912-NP

Reference No: NP-DoCR-183661A- DS

1. The: Duhun Rural Municipality (Employer) hereby requests you to submit price quotation(s) for the Digitization services of vital event Registration Information form described in the shopping document issued herewith.

To assist you in the preparation of your price quotation the necessary eligibility, experience and technical specifications, Service requirements and price schedule with required quantity are enclosed herewith.

2. You shall submit one original of the Price Quotation with the Form of Quotation, and clearly marked "Original". Your quotation in the attached format should be signed, sealed in an envelope and addressed to and delivered till 12 Noon of 26 / 05 / 2077 to the following address -
Employer's Address: Duhun Rural Municipality
Telephone:9759504444/9848775926

Email address:duhunrm@gmail.com- www.duhunmun.gov.np

3. Your quotation must be accompanied by adequate eligibility documentation (Copy of firm registration,VAT/PAN registration, Tax clearance for FY 2075/076, A written declaration made by the bidder, with a statement that She/he is not ineligible to participate in the procurement proceedings, has no conflict of interest in the proposed procurement proceedings, and has not been punished for a profession or business-related offense., showing experiences and CV of personnel (s) and other printed material or pertinent information (in English language) including names and addresses of firms providing similar type of service facilities.
4. The deadline to submit your quotation to the Employer is: 05/26/2077
5. You shall submit only one set of quotations for the above items. Your quotation must be typed or written in indelible ink and shall be signed by you or your authorized representative. Without a signature in your Form of Quotation, your quotation will not be proceeded further.
6. Your quotation should be submitted as per the instructions of REQUEST FOR QUOTATION (RFQ) & Terms and Conditions of Providing which is Downloaded from Website of Duhun Rural Municipality (duhunmun.gov.np). The Terms and Conditions of Supply is an integral part of the conditions of Contract.
7. The bidder whose quotation has been accepted will be notified of the award of contract through the Letter of Acceptance issued by the Employer within 30 days from the date of submission of quotation.
8. Please Confirm by e-mail the receipt of this request and whether or not you are willing to submit the price quotation.
9. Further information can be obtained from:Duhun Rural Municipality Darchula.

Chief administrative officer

प्रमुख प्रशासकीय अधिकृत